



**MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE**  
**THURSDAY, JUNE 21, 2018 MEETING MINUTES**  
21865 Copley Drive, Diamond, Bar, CA 91765 - Conference Room CC-8

**MEMBERS PRESENT:**

(Chair) Larry McCallon, representing SBCTA  
(Vice-Chair) Greg Winterbottom, representing OCTA  
Brian Berkson (Alt.), representing RCTC  
Michael Carter (Alt.), representing California Air Resources Board  
Dolores Roybal Saltarelli (Alt.), representing Regional Rideshare Agency (via v/c)  
Mark Yamarone (Alt.), representing Los Angeles County MTA (via v/c)

**MEMBERS ABSENT:**

Ben Benoit, representing SCAQMD  
Jack Kitowski, representing California Air Resources Board  
Michele Martinez, representing SCAG  
Greg Pettis, representing RCTC  
Steve Veres, representing LA County MTA

**MSRC-TAC MEMBERS PRESENT:**

Steve Hillman, City of Los Angeles  
Rongsheng Luo, SCAG

**OTHERS PRESENT:**

David Czamanske, Consultant to Board Member (Cacciotti)  
Lauren Dunlap, SoCalGas  
Brendon O'Donnell, ChargePoint  
Ric Teano, OCTA

**SCAQMD STAFF & CONTRACTORS**

Leah Alfaro, MSRC Contracts Assistant  
Penny Shaw Cedillo, MSRC Administrative Liaison  
Jennifer de la Loza, Secretary  
John Kampa, Financial Analyst  
Megan Lorenz, Principal Deputy District Counsel  
Matt MacKenzie, MSRC Contracts Assistant  
Cynthia Ravenstein, MSRC Contracts Administrator  
Paul Wright, Information Technology Specialist

**CALL TO ORDER**

- Call to Order

MSRC Chair Larry McCallon called to order at 2:00 p.m.

Roll call was taken at the start of the meeting. The following members and alternates were present: BRIAN BERKSON, MICHAEL CARTER, LARRY MCCALLON, DOLORES ROYBAL SALTARELLI, GREG WINTERBOTTOM, MARK YAMARONE.

- Opening Comments

MSRC Chair Larry McCallon stated there will not be a meeting in July.

- STATUS REPORT

Copies of the Clean Transportation Policy Update were distributed at the meeting. Cynthia Ravenstein, MSRC Contracts Administrator, reported on the Clean Transportation Policy Update on behalf of MSRC-TAC Chair Gretchen Hardison. Ms. Ravenstein referred to an email link that was sent to members and a handout that is available at the meeting. The California Air Resources Board (CARB) approved their plan for California's segment of the VW Settlement funds. There's a lot of emphasis on zero-emission vehicles and infrastructure. There's also a new Clean Vehicle Assistance Program administered by the Beneficial State Foundation and funded by CARB. The program helps low- to moderate-income California residents with grants of up to \$5,000 to purchase a new or used hybrid or electric vehicle.

**CONSENT CALENDAR (Items 1 through 8)**

MSRC Alternate Dolores Roybal Saltarelli stated that she does not have any financial interest in Item #2, but is required to identify that she is employed by L.A. County Metropolitan Transportation Authority, which is involved in this item.

MSRC Alternate Mark Yamarone stated that he does not have any financial interest in Item #2, but is required to identify that he is employed by L.A. County Metropolitan Transportation Authority, which is involved in this item.

MSRC Alternate Brian Berkson stated for the record that for Agenda Item #7, he does not have any financial interest, but is required to identify that he is a Commissioner for the Riverside County Transportation Commission, which is involved in this item.

**Receive and Approve Items****Agenda Item #1 – Minutes for the May 17, 2018 MSRC Meetings**

The minutes of the May 17, 2018 MSRC meeting were included in the agenda package.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE BRIAN BERKSON, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #8, THE MSRC UNANIMOUSLY APPROVED THE MAY 17, 2018 MSRC MEETING MINUTES.

AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.

NOES: NONE.

**ACTION:** Staff will include the May 17, 2018 MSRC meeting minutes in the MSRC Committee Report for the July 6, 2018 SCAQMD Board meeting, and will place a copy on the MSRC's website.

**Agenda Item #2 – Summary of Final Reports by MSRC Contractors**

The MSRC received and approved five final report summaries this month, as follows:

1. Bonita Unified School District, Contract #MS12008, which provided \$175,000 to construct a new limited-access CNG Station;
2. Brea Olinda Unified School District, Contract #MS12083, which provided \$59,454 to install new CNG infrastructure;
3. Los Angeles County MTA, Contract #MS14001, which provided \$1,216,637 for clean fuel transit service to Dodger Stadium;
4. Arrow Services, Inc., Contract #MS16103, which provided \$100,000 to construct a limited-access CNG station; and
5. City of Norwalk, Contract #MS16114, which provided \$45,000 to repower 3 transit buses.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE BRIAN BERKSON, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #8, THE MSRC UNANIMOUSLY APPROVED THE FINAL REPORTS LISTED ABOVE.

AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.

NOES: NONE.

**ACTION:** MSRC staff will file the final reports and release any retention on the contracts.

**Information Only - Receive and File****Agenda Item #3 – MSRC Contracts Administrator’s Report**

The MSRC AB 2766 Contracts Administrator’s Report for April 26 through May 30, 2018 was included in the agenda package.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE BRIAN BERKSON, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #8, THE MSRC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE CONTRACTS ADMINISTRATOR’S REPORT FOR APRIL 26 THROUGH MAY 30, 2018.

AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.

NOES: NONE.

**ACTION:** Staff will include the MSRC Contracts Administrator’s Report in the MSRC Committee Report for the July 6, 2018 SCAQMD Board meeting.

**Agenda Item #4 – Financial Report on AB 2766 Discretionary Fund**

A financial report on the AB 2766 Discretionary Fund for May 2018 was included in the agenda package.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE BRIAN BERKSON, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #8, THE MSRC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE FINANCIAL REPORT FOR THE PERIOD ENDING MAY 2018.

AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.

NOES: NONE.

**ACTION:** No further action is required.

**For Approval – As Recommended****Agenda Item #5 – Consider One-Year Term Extension by City of San Dimas, Contract #ML16042 (\$55,000 – Install EV Charging Infrastructure)**

The City of San Dimas requests a one-year contract term extension due to the unanticipated need to install separate meters.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE BRIAN BERKSON, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #8, MSRC

UNANIMOUSLY VOTED TO APPROVE THE ONE-YEAR TERM EXTENSION FOR THE CITY OF SAN DIMAS, CONTRACT #ML16042.  
AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.  
NOES: NONE.

**ACTION:** MSRC Staff will amend the above contract accordingly.

**Agenda Item #6 – Consider Modified Scope of Work by City of Eastvale, Contract #ML18064 (proposed) (\$80,400 – Purchase Two Medium-Duty Zero Emission Vehicles and Install EV Charging Stations)**

The City of Eastvale requests to procure two light-duty and one medium-duty zero emission vehicles, instead of the two medium-duty zero emission vehicles originally proposed, with no change to the EV charging stations project element or to the total award amount.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE BRIAN BERKSON, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #8, MSRC UNANIMOUSLY VOTED TO APPROVE THE MODIFIED SCOPE OF WORK FOR THE CITY OF EASTVALE, PROPOSED CONTRACT #ML18064.  
AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.  
NOES: NONE.

**ACTION:** This item will be considered by the SCAQMD Board at its July 6, 2018 meeting.

**Agenda Item #7 – Consider Modified Project Description and One-Year Term Extension by Riverside County Transportation Commission, Contract #MS16082 (\$590,759 – Extended Freeway Service Patrol (FSP) Service)**

State Route 91 project schedule changes resulted in a much later start than anticipated for the “Extended Service Period” FSP funded by the MSRC. The Riverside County Transportation Commission (RCTC) requests a no-cost, 12-month extension for Contract MS16082, as well as a modification to the scope to allow for reimbursement of extended FSP services beyond the construction period which concluded in March 2018.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE BRIAN BERKSON, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #8, MSRC UNANIMOUSLY VOTED TO APPROVE THE MODIFIED PROJECT DESCRIPTION AND ONE-YEAR TERM EXTENSION FOR THE

RIVERSIDE COUNTY TRANSPORTATION COMMISSION, CONTRACT # MS16082.

AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.

NOES: NONE.

**ACTION:** MSRC Staff will amend the above contract accordingly.

**Agenda Item #8 – Consider Contract Replacement by City of Bellflower, Contract #ML12051 (\$100,000 – Install EV Charging Infrastructure)**

Due to the expiration of the City of Bellflower's prior contract, the city requests a contract replacement to complete the scope of work for the contract.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE BRIAN BERKSON, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 THROUGH #8, MSRC UNANIMOUSLY VOTED TO REPLACE THE CONTRACT #ML12051 WITH THE CITY OF BELLFLOWER.

AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.

NOES: NONE.

**ACTION:** This item will be considered by the SCAQMD Board at its July 6, 2018 meeting.

**ACTION CALENDAR (Items 9 through 10)**  
**FYs 2016-18 WORK PROGRAM**

**Agenda Item #9 – Consider Modified/Corrected Awards to Cities of Santa Ana, Perris and Mission Viejo under the Local Government Partnership Program**

Cynthia Ravenstein, MSRC Contracts Administrator, reported the City of Santa Ana proposed procuring six light-duty zero emission vehicles, nine heavy-duty near zero emission vehicles and installing some electric vehicle charging stations. They indicated six vehicles at \$10,000 each but totaled \$40,000. It was a computational error in their application. They submitted a revised application to correct the error. The recommendation is to increase the award from \$365,000 to \$385,000.

The City of Perris proposed procuring a medium-duty zero-emission vehicle and installing a fast-fill electric charging station. They incorrectly listed \$46,474 as their match, when that was the amount they wanted to request from the MSRC. They confirmed that they wish to request a total of \$94,624. The recommendation is to increase the award from \$86,174 to \$ 94,624.

Lastly, the City of Mission Viejo originally proposed funding for the installation of publicly accessible EV charging stations, the procurement of two light-duty zero emission vehicles, and the expansion of an existing natural gas station, but also included a building permit fee waiver

pilot program and an electric vehicle technology training pilot program. As the two proposed pilot programs did not clearly fit within the Local Government Partnership Program eligible categories, additional time was needed for their consideration, and the balance of the project elements were brought forward for the MSRC to consider. The Subcommittee does not recommend funding the pilot programs under the Local Government Partnership Program, although they could be considered as input for the MSRC's new work program, as an idea of projects that the MSRC might want to fund. The City had requested, if those pilot program projects weren't recommended for funding, that the \$10,000 requested be added to the funding for the EV charging station. The recommendation is to increase the award from \$115,690 to \$125,690.

The total change in the three applications is \$38,450. The MSRC-TAC recommends approval.

MSRC Alternate Michael Carter questioned the \$10,000 that they requested to add to the EV charging stations, did they specify what that \$10,000 would be for? Cynthia Ravenstein, MSRC Contracts Administrator, replied it would be for more charging. We will not pay more than a certain percentage of the cost and only based on actual cost that we document.

ON MOTION BY MSRC ALTERNATE BRIAN BERKSON, AND SECONDED BY MSRC VICE-CHAIR GREG WINTERBOTTOM, THE MSRC UNANIMOUSLY VOTED TO RECOMMEND APPROVAL OF THE MODIFIED AWARDS TO THE CITIES OF SANTA ANA, PERRIS AND MISSION VIEJO FOR A TOTAL OF \$38,450.

AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI, WINTERBOTTOM, YAMARONE.

NOES: NONE.

ACTION: This item will be considered by the SCAQMD Board at its July 6, 2018 meeting.

### **Agenda Item #10 – Consider Funding for Applications Received under the Local Government Partnership Program**

Cynthia Ravenstein, MSRC Contracts Administrator, reported these are new applications although a couple of them are from cities that previously submitted applications but didn't request the full amount. There are a total of nine applications requesting funding of \$1,855,906. The MSRC-TAC is recommending approval.

MSRC Chair Larry McCallon requested that a list of which cities that have applied and how much has been provided be sent to each Committee Member.

ON MOTION BY MSRC VICE-CHAIR GREG WINTERBOTTOM AND SECONDED BY MSRC ALTERNATE MICHAEL CARTER, THE MSRC UNANIMOUSLY VOTED TO RECOMMEND APPROVAL OF AWARDS TO THE CITIES OF BUENA PARK, ORANGE, (TWO APPLICATIONS), CULVER CITY, PASADENA, SANTA MONICA, BEAUMONT, AND LOS ANGELES, AS WELL AS THE COUNTY OF RIVERSIDE, FOR A TOTAL OF \$1,855,906.

AYES: BERKSON, CARTER, MCCALLON, ROYBAL SALTARELLI,  
WINTERBOTTOM, YAMARONE.  
NOES: NONE.

ACTION: This item will be considered by the SCAQMD Board at its July 6, 2018 meeting.

**Agenda Item #11 – Other Business**

No other business was introduced.

**PUBLIC COMMENT PERIOD**

Public comments were allowed during the discussion of each agenda item. No comments were made on non-agenda items.

**ADJOURNMENT**

There being no further business, the MSRC meeting adjourned at 2:16 p.m.

**NEXTMEETING**

Thursday, August 16, 2018 at 2:00 p.m., Room CC8.

[Prepared by Penny Shaw Cedillo]